**APPLICATION FORM**

**(PROGRAMME ACCREDITATION)**

General Information

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| --- | --- | --- |
| Name of Institution: |  | |
| Status: | State Institution | Private (state recognised) Institution |

**Authorised Signatory / Contractual Signatory**

|  |  |
| --- | --- |
| Name: |  |
| Position: |  |
| Address: |  |
| Telephone: |  |
| Fax: |  |
| E-Mail: |  |

**Contact Person for the Assessment Process**

|  |  |
| --- | --- |
| Name: |  |
| Position: |  |
| Adress: |  |
| Telephone: |  |
| Fax: |  |
| E-Mail: |  |

The following degree programme(s) are to be accredited:

**1. Degree Programme**

|  |  |
| --- | --- |
| Title of the degree programme: |  |
| Degree awarded after programme completion: |  |
| Degree awarding Institution  *(in case of dual degree: all awarding institutions)*: |  |
| Which faculty is the programme assigned to? |  |
| Type of degree programme | Undergraduate  Postgraduate  Doctoral Programme |
| Study format: | Full Time  Part Time  Distance Studies |
| First-time start of the degree programme: |  |
| Which location/campus where the programme is offerd? |  |
| Dual-Degree-Option[[1]](#footnote-1) is intended: | No |
| Yes , with the following partner institutions: |
| Accreditation type[[2]](#footnote-2): | Concept Accreditation  Initial Accreditation  Re-Accreditation |
| Requested quality seal(s): | FIBAA  NVAO (Netherlands)  other national seals (please note) |
| *In the case of re-accreditations:* | |
| When does the current accreditation end? |  |
| Currently accredited by (Agency Name) |  |

**2. Degree Programme**

|  |  |
| --- | --- |
| Title of the degree programme: |  |
| Degree awarded after programme completion: |  |
| Degree awarding Institution  *(in case of dual degree: all awarding institutions)*: |  |
| Which faculty is the programme assigned to? |  |
| Type of degree programme | Undergraduate  Postgraduate  Doctoral Programme |
| Study format: | Full Time  Part Time  Distance Studies |
| First-time start of the degree programme: |  |
| Which location/campus where the programme is offerd? |  |
| Dual-Degree-Option is intended: | No |
| Yes , with the following partner institutions: |
| Accreditation type: | Concept Accreditation  Initial Accreditation  Re-Accreditation |
| Requested quality seal(s): | FIBAA  NVAO (Netherlands)  other national seals (please note) |
| *In the case of re-accreditations:* | |
| When does the current accreditation end? |  |
| Currently accredited by (Agency Name) |  |

**3. Degree Programme**

|  |  |
| --- | --- |
| Title of the degree programme: |  |
| Degree awarded after programme completion: |  |
| Degree awarding Institution  *(in case of dual degree: all awarding institutions)*: |  |
| Which faculty is the programme assigned to? |  |
| Type of degree programme | Undergraduate  Postgraduate  Doctoral Programme |
| Study format: | Full Time  Part Time  Distance Studies |
| First-time start of the degree programme: |  |
| Which location/campus where the programme is offerd? |  |
| Dual-Degree-Option is intended: | No |
| Yes , with the following partner institutions: |
| Accreditation type: | Concept Accreditation  Initial Accreditation  Re-Accreditation |
| Requested quality seal(s): | FIBAA  NVAO (Netherlands)  other national seals (please note) |
| *In the case of re-accreditations:* | |
| When does the current accreditation end? |  |
| Currently accredited by (Agency Name) |  |

**4. Degree Programme**

|  |  |
| --- | --- |
| Title of the degree programme: |  |
| Degree awarded after programme completion: |  |
| Degree awarding Institution  *(in case of dual degree: all awarding institutions)*: |  |
| Which faculty is the programme assigned to? |  |
| Type of degree programme | Undergraduate  Postgraduate  Doctoral Programme |
| Study format: | Full Time  Part Time  Distance Studies |
| First-time start of the degree programme: |  |
| Which location/campus where the programme is offerd? |  |
| Dual-Degree-Option is intended: | No |
| Yes , with the following partner institutions: |
| Accreditation type: | Concept Accreditation  Initial Accreditation  Re-Accreditation |
| Requested quality seal(s): | FIBAA  NVAO (Netherlands)  other national seals (please note) |
| *In the case of re-accreditations:* | |
| When does the current accreditation end? |  |
| Currently accredited by (Agency Name) |  |

***If you would like to add additional programmes, please use a further application form.***

Is/Are the degree programme(s) to be accredited the subject of a pending accreditation process at another accreditation agency?

No

Yes, at (please name the agency):

|  |
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|  |

Has a negative decision been issued for the degree programme to be accredited?

No

Yes, at (please tell when the negative decision was made and by which agency):

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**Remarks**

*Please add an* ***overview of the curriculum/curricula*** *as an attachment.*

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Place | Date | Signature |

|  |
| --- |
| **We are looking forward to hearing from you!**  **Lars Weber**  Division Manager International Procedures    **Foundation for International Business Administration Accreditation (FIBAA)**  Berliner Freiheit 20-24 | 53111 Bonn | Germany  T: +49 (0)228 280 356 71  M: +49 (0)1578 280 35 71  F: +49 (0)228 280 356 20  Mail: [**weber@fibaa.org**](mailto:weber@fibaa.org) /[**info@fibaa.org**](mailto:info@fibaa.org)  [www.fibaa.org](http://www.fibaa.org) |

1. A dual-degree option is given if the programme is mutually realised by the applying University and at least one other University. [↑](#footnote-ref-1)
2. A *concept accreditation* applies if the concept of a study programme is supplied but the progamme has not yet started. *Initial accreditation* is given if a study programme is running but is not accredited yet. *Re-Accreditation* is given if the programme is currently accredited. [↑](#footnote-ref-2)