**APPLICATION FORM**

**(PROGRAMME ACCREDITATION)**

General Information

|  |  |
| --- | --- |
| Name of Institution: |       |
| Status: | State Institution [ ]  | Private (state recognised) Institution [ ]  |

**Authorised Signatory / Contractual Signatory**

|  |  |
| --- | --- |
| Name: |       |
| Position: |       |
| Address: |       |
| Telephone: |       |
| Fax: |       |
| E-Mail: |       |

**Contact Person for the Assessment Process**

|  |  |
| --- | --- |
| Name: |       |
| Position: |       |
| Adress: |       |
| Telephone: |       |
| Fax: |       |
| E-Mail: |       |

The following degree programme(s) are to be accredited:

**1. Degree Programme**

|  |  |
| --- | --- |
| Title of the degree programme: |       |
| Degree awarded after programme completion: |       |
| Degree awarding Institution *(in case of dual degree: all awarding institutions)*: |       |
| Which faculty is the programme assigned to? |       |
| Type of degree programme | Undergraduate [ ]  Postgraduate [ ] Doctoral Programme [ ]  |
| Study format: | Full Time [ ] Part Time [ ] Distance Studies [ ]  |
| First-time start of the degree programme: |       |
| Which location/campus where the programme is offerd? |  |
| Dual-Degree-Option[[1]](#footnote-1) is intended: | No [ ]  |
| Yes [ ] , with the following partner institutions:  |
| Accreditation type[[2]](#footnote-2): | Concept Accreditation [ ] Initial Accreditation [ ]  Re-Accreditation [ ]  |
| Requested quality seal(s): | FIBAA [ ] NVAO (Netherlands) [ ]  other national seals (please note) [ ]        |
| *In the case of re-accreditations:* |
| When does the current accreditation end? |       |
| Currently accredited by (Agency Name) |       |

**2. Degree Programme**

|  |  |
| --- | --- |
| Title of the degree programme: |       |
| Degree awarded after programme completion: |       |
| Degree awarding Institution *(in case of dual degree: all awarding institutions)*: |       |
| Which faculty is the programme assigned to? |       |
| Type of degree programme | Undergraduate [ ]  Postgraduate [ ] Doctoral Programme [ ]  |
| Study format: | Full Time [ ] Part Time [ ] Distance Studies [ ]  |
| First-time start of the degree programme: |       |
| Which location/campus where the programme is offerd? |  |
| Dual-Degree-Option is intended: | No [ ]  |
| Yes [ ] , with the following partner institutions:  |
| Accreditation type: | Concept Accreditation [ ] Initial Accreditation [ ]  Re-Accreditation [ ]  |
| Requested quality seal(s): | FIBAA [ ] NVAO (Netherlands) [ ]  other national seals (please note) [ ]        |
| *In the case of re-accreditations:* |
| When does the current accreditation end? |       |
| Currently accredited by (Agency Name) |       |

**3. Degree Programme**

|  |  |
| --- | --- |
| Title of the degree programme: |       |
| Degree awarded after programme completion: |       |
| Degree awarding Institution *(in case of dual degree: all awarding institutions)*: |       |
| Which faculty is the programme assigned to? |       |
| Type of degree programme | Undergraduate [ ]  Postgraduate [ ] Doctoral Programme [ ]  |
| Study format: | Full Time [ ] Part Time [ ] Distance Studies [ ]  |
| First-time start of the degree programme: |       |
| Which location/campus where the programme is offerd? |  |
| Dual-Degree-Option is intended: | No [ ]  |
| Yes [ ] , with the following partner institutions:  |
| Accreditation type: | Concept Accreditation [ ] Initial Accreditation [ ]  Re-Accreditation [ ]  |
| Requested quality seal(s): | FIBAA [ ] NVAO (Netherlands) [ ]  other national seals (please note) [ ]        |
| *In the case of re-accreditations:* |
| When does the current accreditation end? |       |
| Currently accredited by (Agency Name) |       |

**4. Degree Programme**

|  |  |
| --- | --- |
| Title of the degree programme: |       |
| Degree awarded after programme completion: |       |
| Degree awarding Institution *(in case of dual degree: all awarding institutions)*: |       |
| Which faculty is the programme assigned to? |       |
| Type of degree programme | Undergraduate [ ]  Postgraduate [ ] Doctoral Programme [ ]  |
| Study format: | Full Time [ ] Part Time [ ] Distance Studies [ ]  |
| First-time start of the degree programme: |       |
| Which location/campus where the programme is offerd? |  |
| Dual-Degree-Option is intended: | No [ ]  |
| Yes [ ] , with the following partner institutions:  |
| Accreditation type: | Concept Accreditation [ ] Initial Accreditation [ ]  Re-Accreditation [ ]  |
| Requested quality seal(s): | FIBAA [ ] NVAO (Netherlands) [ ]  other national seals (please note) [ ]        |
| *In the case of re-accreditations:* |
| When does the current accreditation end? |       |
| Currently accredited by (Agency Name) |       |

***If you would like to add additional programmes, please use a further application form.***

Is/Are the degree programme(s) to be accredited the subject of a pending accreditation process at another accreditation agency?

[ ]  No

[ ]  Yes, at (please name the agency):

|  |
| --- |
|       |

Has a negative decision been issued for the degree programme to be accredited?

[ ]  No

[ ]  Yes, at (please tell when the negative decision was made and by which agency):

|  |
| --- |
|       |

**Remarks**

*Please add an* ***overview of the curriculum/curricula*** *as an attachment.*

|  |  |  |
| --- | --- | --- |
|       |       |  |
| Place  | Date | Signature |

|  |
| --- |
| **We are looking forward to hearing from you!** **Lars Weber**Division Manager International Procedures **Foundation for International Business Administration Accreditation (FIBAA)**Berliner Freiheit 20-24 | 53111 Bonn | Germany T: +49 (0)228 280 356 71M: +49 (0)1578 280 35 71F: +49 (0)228 280 356 20Mail: **weber@fibaa.org** /**info@fibaa.org**[www.fibaa.org](http://www.fibaa.org) |

1. A dual-degree option is given if the programme is mutually realised by the applying University and at least one other University. [↑](#footnote-ref-1)
2. A *concept accreditation* applies if the concept of a study programme is supplied but the progamme has not yet started. *Initial accreditation* is given if a study programme is running but is not accredited yet. *Re-Accreditation* is given if the programme is currently accredited. [↑](#footnote-ref-2)