

# Fees For Programs Outside The U.S.

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## Pay An Invoice

If you have an open invoice to pay, please use one of the following methods:

### CHECK AND MONEY ORDER PAYMENTS

Please mail payment with invoice number(s) and amount(s) in U.S. Dollars to:

ABET

415 N. Charles Street

Baltimore, MD 21201

### CREDIT AND OTHER PAYMENT CARDS

Make your payments online at <http://main.abet.org/abetpayment/> (<http://main.abet.org/abetpayment/>).

- Credit card payments are accepted online only and cannot be processed by phone or mail.
- Credit card payments are assessed a 3.25% transaction fee which cannot be waived.

### WIRE TRANSFERS, DIRECT DEPOSITS, ACH AND ELECTRONIC PAYMENTS

Email your institution name, invoice number, name, and email to [payments@abet.org](mailto:payments@abet.org) (<mailto:payments@abet.org>) to get instructions for making electronic payments. We will verify your account and respond as quickly as possible.

We offer accreditation at the lowest possible cost. These are the fees in place for the **2018-2019** cycle.

Be aware that all invoices are billed per commission and due net 30 days. After that, a monthly interest charge of 1.5% will be added. Non-payment of any fee may result in cancellation of visits and/or removal of a program from ABET's List of Accredited Programs.

## Readiness Reviews

Fee for each program reviewed	\$1,000
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What is the Readiness Review?

(<http://www.abet.org/accreditation/get-accredited/accreditation-step-by-step/readiness-review/>)

## On-Site Reviews

Base fee for an on-site review	\$8,075
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Fee for each program evaluator (PEV)	\$8,075
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### **ADDITIONAL FEES**

One evaluator reviewing two programs	\$345
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Extra day, per program evaluator	\$345
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Visit to off-campus location, per location	\$345
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Travel Expense Reimbursement	<u>Expenses incurred</u>
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(<http://www.abet.org/accreditation/get-accredited/accreditation-outside-the-u-s/#costs>)

What is the On-Site Review? (<http://www.abet.org/accreditation/get-accredited/accreditation-step-by-step/on-site-visit/>)

## Cancellation Fees for On-site Reviews

Cancellation fees will be charged when an institution cancels an on-site review. The cancellation fee is a percentage of the base fee. Individual programs may be cancelled without penalty if the on-site review itself is not cancelled.

Prior to June 1	10% of Total Invoice
June 1 - June 30	15% of Total Invoice
July 1 – August 15	25% of Total Invoice
After August 15	50% of Total Invoice
After travel has commenced	No Refund
Non-refundable travel costs	Actual cost incurred

## Interim Reviews

In some cases, the results of an on-site review may call for an interim report. This does not require an additional on-site review.

Fee for each program reviewed	\$4,340
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## Program Termination Fees

Fee for program termination visit only (if no other programs are being evaluated)	\$8,075
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Program termination visit additional fee (if other programs are being evaluated)	\$4,340
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Fee for program termination report evaluation (no on-site visit required)	\$4,340

## Annual Maintenance

This fee covers the upkeep of accreditation data files, review of institutional materials, and the publication and distribution of annual lists of accredited programs.

Base fee per campus per commission	\$1,300
Fee for accredited program at each campus	\$1,300

## Annual Curricular Fees (for non-traditional programs)

Normally, curricular fees are paid by the society assigned curricular responsibility for the program. However, any program without a lead society is responsible for paying these fees directly.

Per accredited program	\$250
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**BE CONFIDENT<sup>SM</sup>**

ABET  
415 North Charles St.  
Baltimore, MD 21201  
+1.410.347.7700

FIND A PROGRAM ([HTTP://WWW.ABET.ORG/SEARCH/](http://www.abet.org/search/))

GET ACCREDITED ([HTTP://WWW.ABET.ORG/ACCREDITATION/GET-ACCREDITED/](http://www.abet.org/accreditation/get-accredited/))

BECOME AN EVALUATOR ([HTTP://WWW.ABET.ORG/PROGRAM-EVALUATORS/BECOME-A-PROGRAM-EVALUATOR/](http://www.abet.org/program-evaluators/become-a-program-evaluator/))

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